

Citizens' Guide to Transportation Planning

September 30, 2013
Revised March 29, 2019

Metropolitan Transportation Planning
Organization for the Gainesville Urbanized Area



Citizens' Guide to Transportation Planning

The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, United States Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, United States Code. The contents of this report do not necessarily reflect the official views or policy of the United States Department of Transportation.

Prepared by

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

With Assistance from

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200

September 30, 2013
Revised March 29, 2019

This page left blank intentionally

Table of Contents

Introduction.....	3
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.....	3
Staff.....	5
Bicycle/Pedestrian Advisory Board	6
Citizens Advisory Committee	7
Technical Advisory Committee.....	7
Transportation Disadvantaged Coordinating Board	8
Plans and Programs.....	8
Information Documents	10
Ways To Participate.....	10
Definitions	11
Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area	
Nondiscrimination Notice	13

This page left blank intentionally

Citizens' Guide to Transportation Planning

Introduction

How can YOU influence the future of transportation?

In the Gainesville Metropolitan Area, a well-designed efficient, effective and livable transportation system is critical to the mobility of the region, the viability of the community and ultimately the economy. Transportation is more than roads. Transportation affects our quality of life and provides a link for our essential needs such as food and medical assistance. As the basic structure of the public space of the community, our transportation system affects us in many ways, both as users and neighbors. It provides for a variety of transportation alternatives including automobiles, trucks, buses, motorcycles, bicycles and pedestrians. And it defines our neighborhoods and business districts. Because the transportation system is to serve YOU, the people, **YOU are encouraged to get involved in the transportation planning process.**

Why? Because YOU travel our roads and sit in rush hour traffic, you may have specific travel needs and desires you want to communicate. YOU travel on the transportation system nearly every day and see the need for improvements. YOU also enjoy bicycling and walking and may have ideas for sidewalks and bikeways that you want to share. YOU live in a neighborhood and can see the effect of roads on the quality of life of your community. YOU are an important part of the planning process.

This guide is designed to help YOU gain a better understanding of the transportation planning process and **to help YOU get involved and participate in the decision-making process concerning how YOUR transportation funds are spent in this area.** This guide also shows who you can contact for more information and explains some of the technical terms used in transportation planning. We want your input -- comments and concerns. YOU have the opportunity to get involved and make a difference in your community.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

What is a Metropolitan Planning Organization?

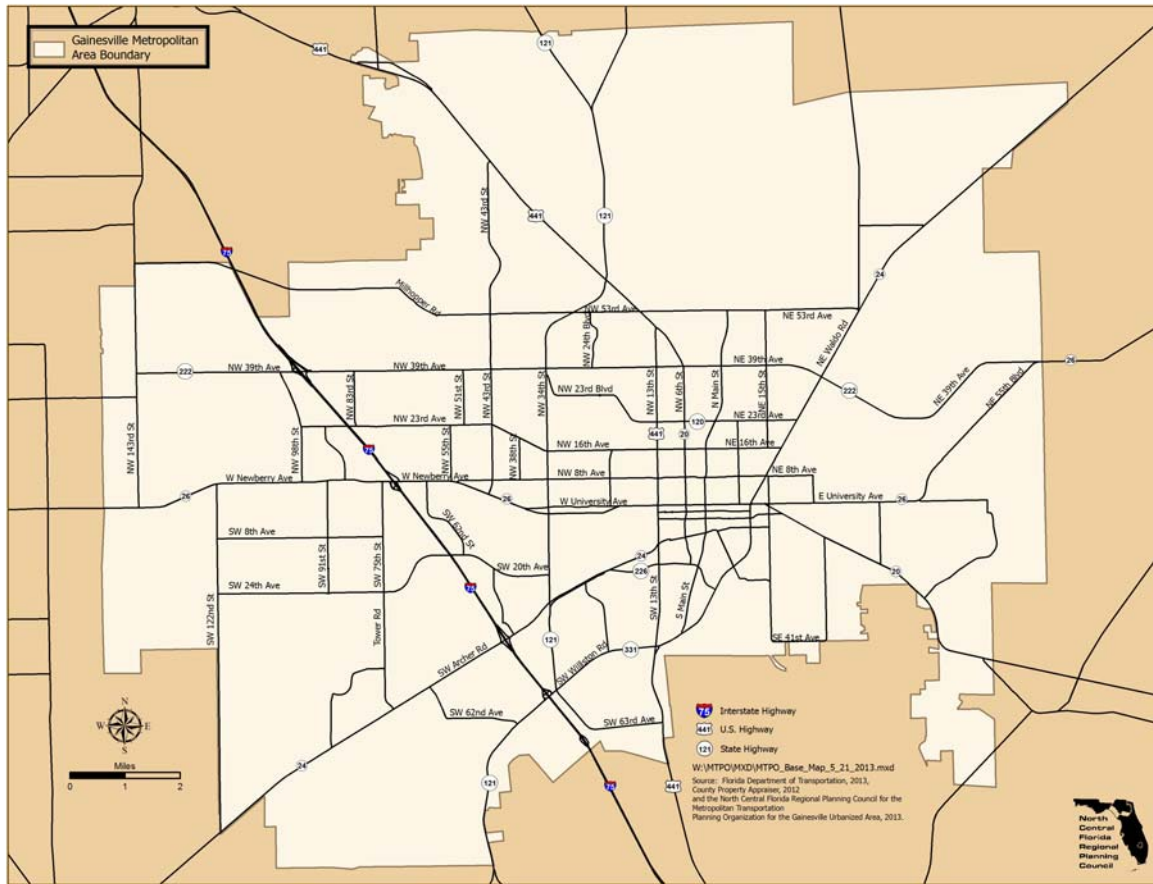
A Metropolitan Planning Organization is a policy board comprised of locally-elected officials that is required for urbanized areas with a population over 50,000.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has direct authority over transportation decisions in the Gainesville urbanized area. It is mandated by federal and state legislation and is responsible for establishing a continuing, cooperative and comprehensive transportation planning process.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is responsible for making transportation decisions, in other words, planning how to meet short-term and long-term travel needs. As a contributor, you can help the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area develop plans which meet the mobility needs of the community and are practical to implement given financial, environmental and social constraints.

What area does the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area cover?

The area of planning responsibility for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area does not include all of Alachua County, but rather the developed and developing portions in and around the City of Gainesville. As of 2010, the Gainesville Metropolitan Area consisted of the Gainesville Urbanized Area (as defined by the U.S. Census Bureau), portions of the City of Gainesville outside the Gainesville Urbanized Area and portions of unincorporated Alachua County within the Gainesville Urban Reserve Area. The boundary is reviewed in accordance with each decennial census.



Transportation Planning Boundary

How is this transportation planning funded?

Federal funding for highway, transit, bicycle and pedestrian planning is provided by the Federal Highway Administration and Federal Transit Administration. The Florida Department of Transportation matches these federal funds with both cash and in-kind services. The Alachua County Board of County Commissioners and the Gainesville City Commission provide a local cash match.

Special funding for planning related to the Transportation Disadvantaged is provided through the Florida Commission for the Transportation Disadvantaged. These funds, derived through a fee on motor vehicle registrations, do not require a local match.

Who serves as members of the Metropolitan Transportation Planning Organization or the Gainesville Urbanized Area?

Voting members of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area include the Mayor and six City of Gainesville Commissioners and the five Alachua County Commissioners. The membership framework is established by the Governor. A Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area member also serves on the Statewide Metropolitan Planning Organization Advisory Council.

Advisory Members

Florida Department of Transportation

District 2 Secretary or the Secretary's designee

University of Florida

Vice-President for Business Affairs serving for the University of Florida President

Rural Advisor

Alachua County League of Cities Designee

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meets at least quarterly during the year usually on the second Mondays of the month at 3:00 p.m. or 5:00 p.m. These meetings are currently held in the Jack Durrance Auditorium located on the second floor of the Alachua County Administration Building.

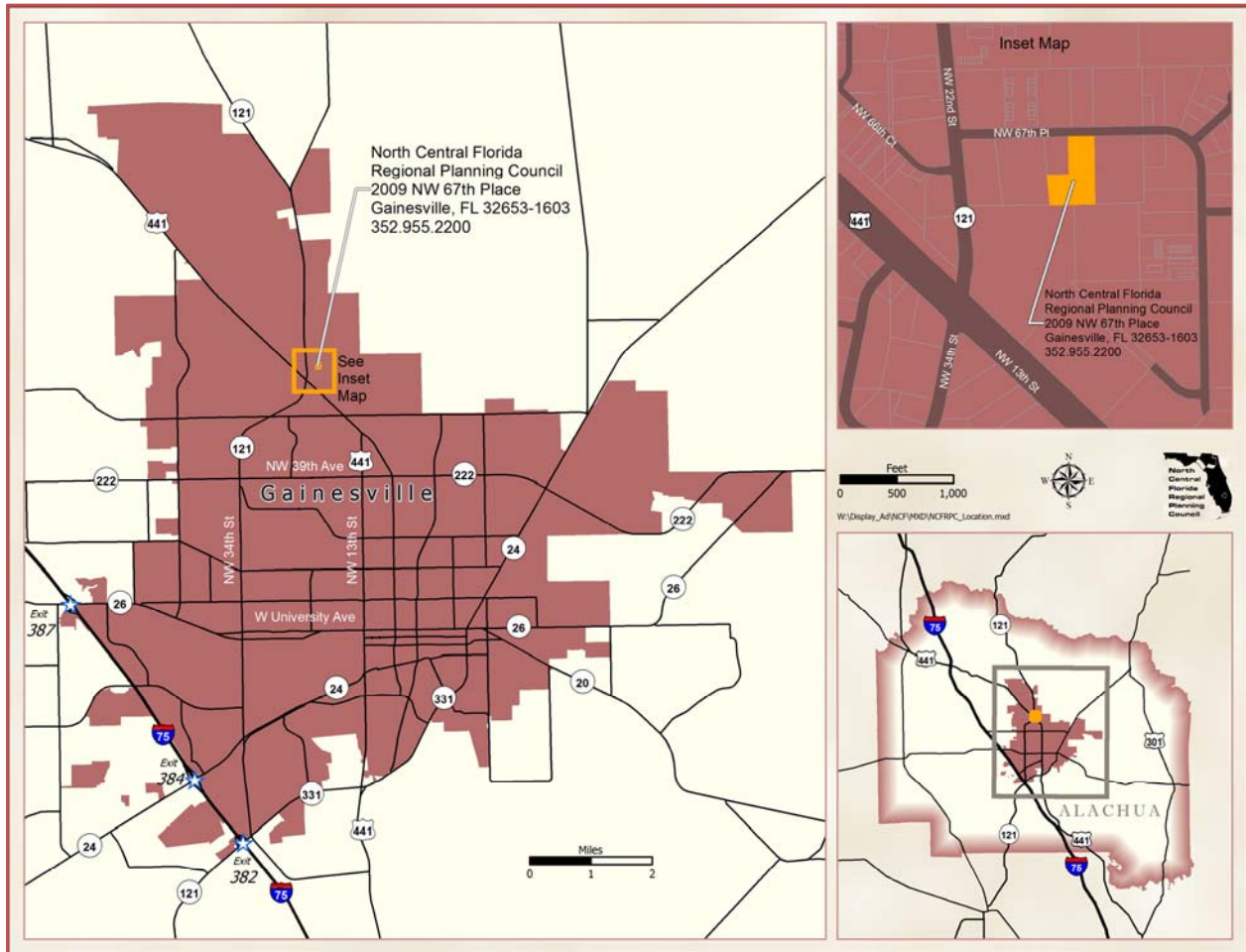
Staff

Pursuant to a staff services agreement, the North Central Florida Regional Planning Council participates in the urban transportation planning process by providing staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. Planning Council staff provides day-to-day transportation planning expertise to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area and carries out the policy decisions of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Staff Members

- Scott R. Koons, AICP, Executive Director
- Michael B. Escalante, AICP, Senior Planner
- Lynn C. Franson-Godfrey, AICP, Senior Planner

The address for the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is 2009 NW 67th Place, Gainesville, FL, 32653. Office hours are from 8:00 a.m. until 5:00 p.m., Monday through Friday.



Office Location Map

Who else is involved?

In addition to citizen input, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also receives comments and recommendations from five standing committees - the Bicycle/Pedestrian Advisory Board, the Citizens Advisory Committee, the Technical Advisory Committee and the Transportation Disadvantaged Coordinating Board.

Bicycle/Pedestrian Advisory Board

The Bicycle/Pedestrian Advisory Board consists of citizen volunteers representing the Gainesville Metropolitan Area who have a special interest and expertise in bicycle and pedestrian issues. This Board reviews transportation plans and programs from a citizen perspective and makes recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Members of this Board are appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the Gainesville City Commission and the Alachua County Board of County Commissioners. If you are interested in serving on this Board, please contact the City of Gainesville Bicycle and Pedestrian Coordinator at 352.334.5000, extension 5411.

The Board meets on a regular basis, usually on the Thursdays at 7:00 p.m. Board meetings are held in the Grace Knight Conference Room, at 12 Southeast University Avenue, Gainesville. The public is invited, and encouraged, to attend meetings of this Board.

Citizens Advisory Committee

The Citizens Advisory Committee consists of 15 citizen volunteers representing the Gainesville Metropolitan Area. This Committee reviews transportation plans and programs from a citizen perspective and makes recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. In addition, this Committee also serves as an advisory body to the Alachua County Board of County Commissioners. Each year, as a County advisory body, the Committee reviews the draft Alachua County Transportation Improvement Program prior to its adoption by the Alachua County Board of County Commissioners. Usually, five citizens are appointed to the Committee by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area each year. Committee members serve three-year terms. If you are interested in serving on this Committee, please contact the staff at 352.955.2200.

The Committee meets on a regular basis, usually on Wednesdays at 7:00 p.m. Committee meetings are held in the Grace Knight Conference Room of the Alachua County Administration Building at 12 Southeast 1st Street, Gainesville. The public is invited, and encouraged, to attend meetings of this Committee. Committee meeting minutes and current meeting packets are viewable on the following website- <http://ncfrpc.org/mtpo/index.html>

Technical Advisory Committee

The Technical Advisory Committee consists of local, regional and state agency representatives. The Committee reviews transportation plans and programs from a technical perspective and makes recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

The Committee meets on a regular basis, usually on Wednesdays at 2:00 p.m. Committee meetings are held in the Gainesville Regional Utilities Conference Room, 301 Southeast 4th Avenue, Gainesville. The public is invited, and encouraged, to attend meetings of this Committee. Committee meeting minutes and current meeting packets are viewable on the following website- <http://ncfrpc.org/mtpo/index.htm>

Technical Advisory Committee agency representation includes:

- Alachua County Growth Management Department;
- Alachua County Public Works Department;
- Alachua County School Board;
- Bicycle/Pedestrian Advisory Board Staff, City of Gainesville;
- City of Gainesville Department of Doing (Planning & Development Services);
- City of Gainesville Department of Mobility (Planning, Regional Transit System and Traffic Operations) and Public Works Department;
- Florida Department of Transportation;
- Gainesville Regional Airport;
- University of Florida Facilities Planning & Construction; and
- University of Florida Parking Services Administration.

Transportation Disadvantaged Coordinating Board

The Alachua County Transportation Disadvantaged Coordinating Board provides advice and direction on the provision of transportation services for elderly individuals, low-income individuals, persons with disabilities and children at risk. Members of this Board are appointed by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area. If you are interested in serving on this Board, please contact the staff at 352.955.2200. The Coordinating Board, which makes recommendations to MV Transportation, the Community Transportation Coordinator for Alachua County, has representatives from:

- Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area [Chair];
- Citizen Advocates - Agency & User;
- Community Action Agency;
- Early Childhood Services;
- Elderly;
- Florida Department of Children and Families;
- Florida Department of Education;
- Florida Department of Elder Affairs;
- Florida Department of Transportation;
- Mass Transit Agency;
- Medicaid- Agency for Health Care Administration;
- Military Veteran;
- Persons with Disabilities;
- Private Transit; and
- Public Education.

The Coordinating Board meets quarterly. The Coordinating Board meetings are held in the Jack Durrance Auditorium located on the second floor of the Alachua County Administration Building. The public is invited and encouraged to attend meetings of this Board.

Plans and Programs

Long-Range Transportation Plan

A 25-year transportation plan has been adopted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area through the year 2040. This Plan identifies major improvements to the transportation system which will be needed in the future to address projected patterns and volumes of traffic. Updates to this plan are prepared and adopted about every five years.

Transit Planning

Transit planning activities include the development of a Transit Development Plan. The Plan is a short-range plan, prepared by the Regional Transit System, concerning existing and future demand for transit service. This plan establishes a five-year plan for bus service. A current and up-to-date Transit Development Plan is required in order to receive federal and state financial assistance for the Regional Transit System. A transit service evaluation is conducted to coincide with the Long-Range Transportation Plan Update.

Bicycle Facility Planning

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is actively involved in conducting bicycle planning studies. In 2001, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area adopted the Alachua Countywide Bicycle Master Plan. In addition, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area also monitors bicycle activity. This information is reported every five years in a document entitled Bicycle Usage Trends Program Report.

Management Systems - Gainesville Metropolitan Area Mobility Plan

Work continues to implement management systems required for the Gainesville Metropolitan Area by the Moving Ahead for Progress in the 21st Century Act. The Mobility Plan serves as the congestion management process for the Gainesville Metropolitan Area. As of 2007, the staff prepares an annual status report on the Mobility Plan strategies. Results of this report are used and incorporated in the development of the Transportation Improvement Program. This occurs primarily through the annual development of transportation priorities that are developed over the summer and forwarded to the Florida Department of Transportation annually.

Level of Service Studies

Each year, the staff, working in cooperation with state and local agencies, develops multimodal [automobile, bicycle, pedestrian and transit] information concerning levels of service (traffic congestion) for arterial and collector roads in the Gainesville Metropolitan Area. This information is shared with state and local agencies and is used to support local comprehensive planning activities.

Transportation Improvement Program

The purpose of the Transportation Improvement Program is to identify all transportation projects to be funded over the next five-year period. This document is used to coordinate needed transportation projects with respect to timing, location and source of funding. In Alachua County, there are two different Transportation Improvement Program documents. One is prepared and adopted by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, while the other is prepared and adopted by the Alachua County Board of County Commissioners for the remainder of Alachua County. These documents are developed, reviewed and adopted in the spring of each year.

Unified Planning Work Program

The Unified Planning Work Program identifies the planning efforts to be undertaken by all agencies in the Gainesville Metropolitan Area in order to maintain a comprehensive, cooperative and continuing transportation planning program. This document serves as the program budget for the staff. This document is developed, reviewed and adopted in the spring every two years.

Information Documents

The following information and documents are available. If you would like copies of this material, contact the staff at 352.955.2200.

- Alachua Countywide Bicycle Master Plan
- Year 2035 Long Range Transportation Plan Summary
- Public Involvement Plan (reviewed annually)
- Regional Transit System Ridership Report (updated annually)
- Traffic Counts and Level of Service (updated annually)
- Transportation Disadvantaged Service Plan (updated annually)
- Transportation Improvement Program (adopted each Spring)
- Transportation Project Priorities (adopted each Summer)
- Unified Planning Work Program (adopted every two years in the Spring)

Several documents are viewable/downloadable from the following website at

http://ncfrpc.org/mtpo/publications/MTPO_Publications.html

Ways To Participate

Provide Comments

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area encourages you to provide written or verbal comments as often as you wish.

Written Comments

- 1) Type or write legibly, type or print your name under your signature, include your complete address;
- 2) Keep a copy for your records; and
- 3) Send written comments to: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, 2009 Northwest 67th Place, Gainesville, Florida 32653-1603.

Verbal Comments

- 1) Have a pencil and paper ready for taking notes;
- 2) Ask for the name of the person taking the call for future reference; and
- 3) Call the staff at 352.955.2200.

In Person

You are always welcome to stop by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Offices located at 2009 Northwest 67th Place, Gainesville, Florida and speak to the staff.

Attend Public Meetings

☐ Public Workshops

Workshops are where you are brought up-to-date on the details of the plan or program being presented at the workshop. You will also be provided with details regarding the next steps to be taken prior to the next workshop or public hearing. You are invited to provide comments regarding the plan or program being presented. Public workshops are held prior to crucial decision-making in the planning process.

☐ Public Hearings

Public hearings are held by the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to consider the adoption of the plan or program being presented at the public hearing.

☐ Advisory Committee and Board Meetings

As noted earlier, there are several advisory committees and boards that advise the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, Gainesville City Commission and Alachua County Board of County Commissioners concerning transportation issues. You may contact the members of these committees and boards, or attend the meetings, to voice your questions and comments regarding transportation planning issues.

☐ Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Meetings

The public may speak at these meetings with the approval of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area chairperson. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meets at least quarterly, usually on the second Monday of the month. However, meetings may be cancelled when there is no business requiring Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area action. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meetings are televised live on Cox Cable Channel 12. Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area meeting minutes and current meeting packets are viewable on the following website at <http://ncfrpc.org/mtpo/index.html>

Definitions

Bicycle/Pedestrian Advisory Board - Citizen volunteers who provide input to proposed bicycle and pedestrian transportation planning and programming and also make recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Citizens Advisory Committee - Citizen volunteers who provide input to proposed transportation plans and programs, provide input to proposed transit transportation plans and programs and also make recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Congestion Management System - A systematic process that provides information on transportation system performance and alternative strategies to alleviate congestion and enhance the mobility of persons and goods.

Florida Department of Transportation - State agency granted the legislative authority to develop and maintain State transportation facilities and services.

Intermodal - Moving people and goods using various combinations of transportation modes (transit, rail, automobile, truck, bicycle, airplane and ship).

Long-Range Transportation Plan - A transportation plan which provides guidance in the development of an efficient transportation system over a period of 20 years.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area - An agency created under federal and state law to provide a forum for cooperative decision-making in regard to regional transportation issues. Voting membership includes the Mayor and six City of Gainesville Commissioners and the five Alachua County Board of County Commissioners.

Moving Ahead for Progress in the 21st Century - A federal act established to develop a national intermodal transportation system which is economically efficient and environmentally sound, encourages citizen participation, provides the foundation for the nation to compete in a global economy and will move people and goods in an energy efficient manner.

Multimodal Transportation System - A comprehensive transportation system including the following options: auto, bus, truck, motorcycle, bicycle, pedestrian and transit.

Project Development and Environmental Study - A study performed to determine the feasibility of a transportation modification by identifying possible alternatives and evaluating the social, economic and environmental impacts associated with each alternative.

Technical Advisory Committee - Local and state planners, engineers, transit operators and other technical representatives who provide technical input regarding transportation plans and programs and make recommendations to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area.

Transit Development Plan - This is a short-range plan which profiles existing and future demand for service, analyzes current bus routes and establishes a five-year plan for bus service. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area staff provides the support necessary for the development of the annual Transit Development Plan. A current and up-to-date Transit Development Plan is required for the receipt of federal and state financial assistance.

Transportation Disadvantaged - Refers to those persons who, because of physical or mental disability, income status, or age or who for other reasons, are unable to transport themselves or purchase transportation.

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Nondiscrimination Notice

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that no person shall on the basis of race, color, national origin, sex, age, disability, familial status, religious status, marital status, sexual orientation, or gender identity, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area program or activity.

It is the policy of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area that Minority Business Enterprises as defined in 49 Code of Federal Regulations Part 23, as amended, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area funds.

For further information about these laws, regulations and discrimination complaint procedures for resolution of complaints of discrimination, contact Mr. Michael Escalante, Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Title VI Liaison, at 2009 NW 67th Place, Gainesville, Florida 32653-1603, telephone number 352.955.2200, extension 114.

Organización Metropolitana de Planificación del Transporte Para el Área Urbana de Gainesville Aviso de No Discriminación

Es la política de la Organización Metropolitana de Planificación del Transporte para el Área Urbana de Gainesville, que ninguna persona sea excluida de participar, se le niegue beneficios, y que de ninguna manera sea sujeta a discriminación o retaliación por cualquier programa o actividad de la Organización Metropolitana de Planificación del Transporte para el Área Urbana de Gainesville, ya sea por motivo de raza, color, origen nacional, sexo, edad, incapacidad, familia, religión, el estado civil, orientación sexual o identidad de género, de acuerdo a lo previsto por el Título VI del Acta de Derechos Civiles de 1964, el Acta de Restauración de Derechos Civiles de 1987 y el Acta de Derechos Civiles del Estado de la Florida de 1992.

Es la política de la Organización Metropolitana de Planificación del Transporte para el Área Urbana de Gainesville que las Empresas de Negocio de Minorías como definidas en el 49 Coda de Regulaciones Federales Parte 23, como enmendado, tendrán toda oportunidad de participar en el funcionamiento de contratos financiados en su totalidad o en parte con fondos de la Organización Metropolitana de Planificación del Transporte para el Área Urbana de Gainesville.

Para mayor información sobre estas leyes, regulaciones y procedimientos para quejas de discriminación y resolución de quejas de discriminación, puede contactar al Sr. Michael Escalante, del Título VI de la Organización Metropolitana de Planificación del Transporte para el Área Urbana de Gainesville, al 2009 NW 67 Place, Gainesville, Florida 32653-1603, teléfono 352. 955.2200, extensión 114.

This page left blank intentionally

t:\scott\sk19\staff\citzguide19.docx

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

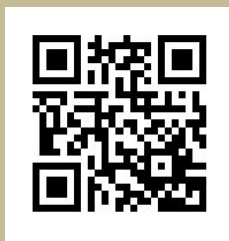
Citizens' Guide to Transportation Planning Team

Scott R. Koons, AICP, Executive Director

* Michael Escalante, AICP, Senior Planner

Lynn Franson-Godfrey, AICP, Senior Planner

* Primary Responsibility
** Secondary Responsibility



Use the QR Reader App on
your smart phone to visit
our website!

**Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area**

2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200
www.ncfrpc.org/mtpo